

## LUMC Trustees July 16, 2009 Minutes

Attendees: Gwen Butsch, Marty Charles, Bob Dronberger, Mike Gossage, Matt Hoffman, Don Stahl, Jim Lewellyn, and Linda Teague.

1. The June 18, 2009 minutes were reviewed and approved.
2. Don will forward the request for funds to install an alarm system in the parsonage to the finance committee.
3. The committee discussed having a yard work day in the spring and fall. Dates will be selected for a 3 to 4 hour event.
4. Bob is looking at moving the AC unit from the resource room to the Chapel. He also advised that the siding is being replaced on the Freeman Ave. property.
5. The committee heard a recommendation received that we give consideration to replacing the windows in the church. Due to the lack of funds we discussed the possibility of re-glazing them.
6. John Hurst, a Hamilton Fire Dept Inspector completed the annual fire safety inspection of the church and several emergency lighting problems were found. With the exception of one exit sign they are all working at this time thanks to Bob. The problem with the exit sign outside Bruce's office is a defective transformer. We are trying to get a new one.
7. The concern of the lack of a janitor was discussed again. The day care and pre-school programs requirement for frequent cleaning to address bacteria dictates the need to have at least a part time (3 hours per day) custodian. Two options were discussed, hiring a cleaning service giving them the specific duties that we required accomplished or a part time custodian which would cost an estimated \$11,700 per year. Don will check with Jane Dickey to see what the specific state requirements are with a goal of having a service started by October. Don and Jason will review the existing job description for the janitor position and investigate acquiring proposals from 2 or 3 janitorial services to address the necessary cleaning needs of the church.
8. Matt reported that the building committee is working on the panels in Fellowship Hall to remove the sticky surface. Since the total time to accomplish will exceed 90 hours they are concentrating on the surfaces that are exposed when used. The building committee is also looking at selling the Hammond organ in the Chapel so that the sanctuary organ can be moved to the chapel.

There being no additional business the motion and second to adjourn was made and approved. The next meeting will be August 20 at 7 PM.

Respectfully submitted,  
Michael W. Gossage, Secretary